

GUIDELINE

THE PAYMENT OF SPEAKERS FOR INTEREST GROUPS

PURPOSE

It is the policy of the Third Age Trust and also the High Wycombe and District u3a that interest Groups need to be able to function without having to pay speakers. The ethos of the u3a is *by the members, for the members* and this is an important principle.

However, very occasionally, a Group may plan a very special event, which may necessitate some extraordinary expenditure, possibly including the cost of an expert for that one single event.

SCOPE

It applies to all interest Groups when using a non u3a member as a speaker or expert.

This should not be viewed as something to take place annually for any group.

Members from other u3as often act as speakers for our u3a. This is usually a reciprocal agreement that does not involve any payment.

RESPONSIBILITY OF THE CONVENOR

When a Group plans to use a paid outside speaker, the Convenor may apply to the committee for a grant of a maximum of £ 100 to be used for this one-off event.

Such an event should be open to all our u3a members, and visitors may be invited.

A record of expenditure and any income from the event should be kept. Any surplus must be given to the Treasurer to go back into our funds.

RESPONSIBILITY OF THE COMMITTEE

The Committee will discuss and vote on the application at the Committee Meeting following its receipt. The decision will be communicated to the Convenor within 2 weeks of the meeting.

The Committee's decision on any such application would be final.

It would clearly not be practical for the u3a Committee to approve applications for a number of Groups in any one year.